



STATE OF CALIFORNIA  
Department of Parks and Recreation  
EXAMINATION ANNOUNCEMENT  
STATE PARK EQUIPMENT OPERATOR  
OPEN



**THE STATE OF CALIFORNIA IS AN EQUAL OPPORTUNITY EMPLOYER TO ALL, REGARDLESS OF AGE, ANCESTRY, COLOR, DISABILITY (MENTAL AND PHYSICAL), EXERCISING THE RIGHT TO FAMILY CARE AND MEDICAL LEAVE, GENDER, GENDER EXPRESSION, GENDER IDENTITY, GENETIC INFORMATION, MARITAL STATUS, MEDICAL CONDITION, MILITARY OR VETERAN STATUS, NATIONAL ORIGIN, POLITICAL AFFILIATION, RACE, RELIGIOUS CREED, SEX (INCLUDES PREGNANCY, CHILDBIRTH, BREASTFEEDING AND RELATED MEDICAL CONDITIONS), AND SEXUAL ORIENTATION.**

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE, AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

#### POSITIONS EXIST

Statewide

#### SALARY RANGE

\$4023 - \$4632

#### WHO SHOULD APPLY

Applicants who meet the requirements as stated in the minimum qualifications section of this announcement. Applications will not be accepted on a promotional basis.

#### FILING INSTRUCTIONS

**Final Filing Date: August 15, 2016**

Applications (STD. 678) are available at California Department of Human Resources website [www.jobs.ca.gov](http://www.jobs.ca.gov) or Department of Parks and Recreation's website at [www.parks.ca.gov](http://www.parks.ca.gov). Applications postmarked or personally hand delivered after the final filing date **will not** be accepted for any reason.

**Applications must include the following information in the section titled: "Examination(s) or Job Title(s) for which you are applying"**

- Exam Title: **State Park Equipment Operator**
- Exam Code: **6PR12**

Only applications for the **State Park Equipment Operator** will be accepted. If you are applying for multiple examinations you must file a separate application for each one. Failure to do so will result in the rejection of your application from this examination.

**Note:** Do not send your application via office or interoffice mail. Applications received by this manner **will not** be accepted and cannot be returned pursuant to California Code of Regulations §174. Mobile Bar Codes, such as the Quick Response (QR) Codes available at the USPS, are not considered Postmark dates for the purpose of determining timely filing of an application.

#### WHERE TO APPLY

Applications may be delivered in person or by mail. Please submit to:

**By mail:**

Department of Parks and Recreation  
Attention: Selections Unit/Cindy Dougherty  
P.O. Box 942896  
Sacramento, CA 94296-0001

**In person:**

Department of Parks and Recreation  
Attention: Selections Unit/Cindy Dougherty  
1416 9th Street, Room 1018 (10th floor)  
Sacramento, CA 95814

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Exam Title: State Park Equipment Operator  
Exam Code: 6PR12  
Schem Code: PJ20

Release date: May 20, 2016  
Final Filing Date: August 15, 2016  
Class Code: 6389

## PERFORMANCE EXAMINATION DATE AND LOCATION

**Performance test:** It is anticipated the performance test will be held during **October 2016**.

**Performance location(s):** The performance test will be administered near **Los Banos, CA**, however, if enough applicants apply from Southern California, we will also administer the exam near **Gorman, CA**. Positions exist statewide.

**Note:** Reschedules will only be considered based on the California Government Code and the California Department of Human Resources policy.

## SPECIAL TESTING ARRANGEMENTS

If you have a disability and need special testing arrangements, mark "yes" on Question #2 on the Examination and/or Employment application. The Selections Unit will contact you to make special testing arrangements. If you have not been contacted prior to receiving a notice to appear for the examination, please contact the Exam Analyst at (916) 653-9522.

## ELIGIBLE LIST INFORMATION

A departmental statewide eligible list will be established for the Department of Parks and Recreation. This list will be abolished 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period. **THE PERFORMANCE TEST IS FOR LIST ELIGIBILITY ONLY. YOU MUST BE REACHABLE ON THE LIST TO COMPETE IN THE HIRING PROCESS.**

## REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION

All applicants must meet the education and/or experience requirements for this examination by **August 15, 2016**, the **final filing date**.

**NOTE: APPLICANTS MUST SHOW THEIR CLASS A LICENSE/CLASS A PERMIT NUMBER, TITLE, AND EXPIRATION DATE UNDER QUESTION #9, ON THEIR APPLICATION. THE LICENSE MUST BE AN UNRESTRICTED COMMERCIAL LICENSE (NO AIRBRAKE OR AUTOMATIC RESTRICTION).**

Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.

All applications/resumes must include "from" and "to" employment dates (month/day/year), time base, and applicable civil service class titles. Applications/resumes received without this information will be rejected.

**If education is required to meet the minimum qualifications**, include on the application (question #13) the name and location of the institution, course of study, units completed (semester/quarter), diploma, degree, or certificate obtained, and date completed. **Note: Applicants who are hired from the employment list must provide their official transcripts from the applicable institution(s) if education is used to meet the minimum qualifications.**

Acceptable course work and degrees must be completed at a regionally accredited institution. Course work completed in other states is acceptable as long as the institution holds regional accreditation through an accrediting body. Course work and degrees completed outside of the United States must be evaluated by an approving foreign transcript evaluation agency before they may be used for credentialing purposes.

## MINIMUM QUALIFICATIONS

Qualifying experience may be combined on a proportionate basis if the requirements stated include more than one pattern and are distinguished as **"Either" I, "Or" II, "Or" III**, etc. For example, candidates possessing qualifying experience amounting to 50% of the required time of Pattern I, and additional experience amounting to 50% of the required time of Pattern II, may be admitted to the examination as meeting 100% of the overall experience requirement.

**Possession of a California driver's license valid for the operation of any combination of vehicles (Class A).** (Applicants who do not possess this license but have their Class A permit and medical card will be admitted to the examination, but must secure the license prior to appointment.)

**And**

Two years of experience in operating heavy motorized equipment (including such equipment as the D7 and D6 bulldozers and heavy-duty transport trucks) which shall have involved some work in rugged terrain.

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## POSITION DESCRIPTION

State Park Equipment Operators are assigned to a park unit or District and are responsible for equipment operation assignments over a large geographic area. **Normal duties involve operating bulldozers, road graders, heavy trucks, loaders, excavators, backhoes, compact loaders, and other types of heavy equipment** and require travel and some periods of work away from the employee's headquarters. They must move equipment long distances and usually work without close supervision during various seasons of the year, long and unusual hours are required and operators are often required to operate equipment in areas where there is heavy visitor use. Operators are on call for emergency operations and may be required to operate equipment under extremely difficult and hazardous conditions where skill and judgment are essential including firefighting, flood control, and other disasters. They are required to operate equipment over rough roads, rough terrain and sometimes in areas where there are no roads. Performance of repairs and routine maintenance under field conditions and in remote locations to keep equipment in operation is essential.

## EXAMINATION INFORMATION

The examination will consist of a performance test weighted 100%. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained. **COMPETITORS WHO DO NOT APPEAR FOR THE PERFORMANCE TEST WILL BE DISQUALIFIED.**

## EXAMINATION SCOPE

### Knowledge of:

1. Methods of the operating equipment under a wide variety of working conditions, including snow and heavy sand, to ensure equipment is operated safely in all environments.
2. Safe work practices in the use of heavy equipment, particularly in heavily populated areas, to ensure safe operation of equipment.
3. Equipment inspection to ensure safe and functional operation of equipment.
4. Underground services to prevent damage to pipes and wires during care or repair of park property.
5. Road construction and maintenance practices to create and maintain state park roads.
6. Procedures used to safely lift and transport heavy objects to ensure the safety of oneself and others while performing work tasks.
7. Methods, materials, tools, and equipment used in preventive maintenance and servicing of heavy equipment and trucks to ensure proper working condition of equipment.
8. Road management to construct and/or maintain roads.
9. Provisions of the California Vehicle Code as they apply to the operation of trucks and other heavy motorized equipment to ensure compliance.
10. Principles and methods for providing instruction to individuals working around equipment operation and maintenance.
11. When and how to properly use personal protective equipment (e.g., gloves, respirators, safety goggles) to one's safety while performing work tasks.
12. Principles and methods for monitoring the effectiveness of instruction given to individuals working around equipment operation and maintenance.
13. Basic measurements (e.g., ounces, quarts) to measure, mix, and apply various oils, coolants, antifreeze, and chainsaw mixes.
14. Calculating volumes needed for road base or filling material.

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## **EXAMINATION SCOPE CONTINUED**

### **Ability to:**

1. Operate heavy transport trucks, road graders, and various equipment to maintain roads and parking areas, construct roads, repair and replace bridges, install signs, culverts, and guardrails, and construct and maintain fire and fuel breaks.
2. Work independently, without close supervision, to perform the duties of the job.
3. Work with a team to complete the duties of the job in a cohesive and professional manner.
4. Work quickly and accurately in situations where there is time pressure or emotional strain to properly perform duties related to job.
5. Operate equipment in dangerous situations in order to perform job duties.
6. Read the English language to follow written instructions and communicate with park visitors and personnel.
7. Multitask in rapidly changing situations to properly perform the functions of the job.
8. Write clearly and concisely using the English language to complete written reports and communicate in writing with park visitors and personnel.
9. Act as lead over the work of others to ensure proper operation and maintenance around a variety of equipment.
10. Operate a variety of specialized equipment to remove snow from roads, parking areas, and other visitor use areas to provide clear and safe access for visitors.
11. Perform basic mathematical computations (e.g., addition, subtraction, multiplication, division) to complete job duties.
12. Perform minor repairs, routine maintenance, tune-ups, and touch-up painting on equipment to keep equipment working properly.

## **SPECIAL PERSONAL CHARACTERISTICS**

Willingness to work on Saturdays, Sundays, holidays and to work long hours under emergency conditions; normal hearing and visual acuity with or without glasses of not less than 20/40; normal use of both hands and feet and physical strength and agility.

## **VETERANS' PREFERENCE**

Will be awarded in this examination, pursuant to Government Code Section 18973.1, effective January 1, 2014, as follows:

1. Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for veteran's preference.
2. An entrance examination is defined, under the law, as any open competitive examination.
3. Veterans' Preference is not granted once a person achieves permanent civil service status.

## **CAREER CREDITS**

Career credits are not granted in open examinations

## **CONFIDENTIALITY AND SECURITY**

Pursuant to Government Code Sections 19680(c) and 19681(b) it is unlawful to copy and/or furnish confidential examination material for the purpose of either improving or injuring the chances of any person or to obtain examination questions or other examination material before, during, or after an examination. Every person violating these provisions is guilty of a misdemeanor, and adverse action will be pursued. This may result in the person being barred from competition in future examinations, withheld from certification lists, or cancellation of eligibility for employment in state civil service.

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## GENERAL INFORMATION

**It is the candidate's responsibility** to contact the Department of Parks and Recreation, (916) 653-9522, by September 16, 2016, if he/she has not received his/her notice.

**For an examination without a written feature**, it is the candidate's responsibility to contact the Selection Unit of the Department of Parks and Recreation, (916) 653-9522, three weeks after the final filing date if he/she has not received a progress notice.

**If a candidate's notice** of performance test fails to reach him/her prior to the day of the interview due to a verified postal error, he/she will be rescheduled upon written request.

**Examination Locations:** Locations of interviews or performance evaluations may be limited or extended as conditions warrant.

**Applications are available at** Department of Parks and Recreation, California Department of Human Resources (CalHR) offices, local offices of the Employment Development Department, and online at [jobs.ca.gov](http://jobs.ca.gov).

**If you meet the requirements**, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination described on this bulletin will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

**The Department of Parks and Recreation** reserves the right to revise the examination plan to better the needs of the service if the circumstances under which this examination was planned changes. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

**Eligible Lists:** Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on this bulletin.

**General Qualifications:** Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history, and fingerprinting may be required.

**Veterans' Preference:** Veteran status is verified by the California Department of Human Resources (CalHR). Directions to apply for Veterans' Preference are on the Veterans' Preference Application ([CalHR 1093](#)), which is available at <https://jobs.ca.gov/job/veteransinformation>, and the Department of Veterans Affairs.

**High School Equivalence:** Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Education Development (GED) Test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the candidate is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.

## DEPARTMENT OF PARKS AND RECREATION

Personnel Office/Selection Unit 1416 9<sup>th</sup> Street, Room 1018, Sacramento, CA 95814 (916) 653-9522

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device  
1 (800) 735-2929 (TT/TDD) 1 (800) 735-2922 (Voice)